

# SALTFORD COMMUNITY LIBRARY & POST OFFICE DONATION FORM

**Please complete this form if you would like to set up either a regular monthly donation or make a “one off” donation.** You may return the form to a representative of Salford Community Association at Salford Hall Booking Office or by post to the SCA, Salford Hall, Wedmore Road, Salford, BS31 3BY or put it through the letterbox at either 3 Claverton Road or 3 Kingston Avenue or 45 High Street, Salford.

- I would like to make a donation of £.....EACH MONTH starting on (Date).....**
- I would like to make a “one-off” donation of £.....**

Title ..... First Name ..... Surname .....

Address Line 1 .....

Address Line 2 .....

Town ..... Postcode .....

E-mail Address .....

- Please tick this box if you are happy to receive our occasional email updates from us

**GIFT AID: If you are a UK taxpayer you can easily increase the value of your donations by 25% under the Gift Aid scheme at no additional cost to you. Please tick the box below.**

- I confirm that I have or will have paid sufficient UK Income Tax and/or Capital Gains Tax for the current tax year to cover all the tax that ALL the charities that I donate to will reclaim on my gifts for the current year, not just the Salford Community Association. I understand that other taxes such as VAT & Council Tax do not qualify.

Please let us know if your tax circumstances or name or address change so we can update our records. As a responsible organisation, and in accordance with the 1998 Data Protection Act and any subsequent replacement legislation including the General Data Protection Regulations, the SCA will always handle your information in the strictest confidence and we will never share your details with third parties.

DATE : ..... SIGNED : .....

## **FOR REGULAR MONTHLY DONATIONS PLEASE SET UP A STANDING ORDER USING ON-LINE OR TELEPHONE BANKING**

Our bank details :-

Payee Name: Salford Community Association  
Payee Bank Account No: 00007636  
Payee Sort Code: 40-52-40  
Your Reference: “FOS” followed by Your Surname (for example: FOS SMITH)

**PLEASE CONTACT YOUR BANK IF YOU DON'T USE ONLINE BANKING.  
CANCELLATION: You may cancel a Standing Order at any time by contacting your Bank or Building Society or by updating online. Could you please also notify SCA at the same time.**